

# Tauranga Airsoft Club Agenda

## Committee Meeting Agenda



Date: 12/02/2024 Started 7.30pm Ended 8.50pm

Attendees : Luke, Hayden, Jevon, Doug, Crystal

Apologies: Hamish, Justin

### Previous January Agenda Items recap

- President recap of previous meeting (notes to be detailed below:
- New flags to be looked into as club flags are looking a little bit old – Hayden to sort this out – purchase 4 flags and sent details to club 😊 50x Red, 50 x Blue, extra Orange and match with new armbands which are also needed -- **these have been purchased**

### Things to be actioned – January meeting:

- Signatories to be amended, companies register to be amended – new Secretary now
- Login access and people that have access to our accounts that aren't vetted for 2024 (Chase point) – this is put on hold until ASNZ National is decided

### February Agenda Items

1. Armageddon update – has this been confirmed. Doug to discuss Flag etc for this  
Paid for and this is going head – whoop whoop  
Photo package to be displayed on TV provided by Committee, Sandbags will be used filled with paper  
Floor standing flag is put out there and Doug has made contact with someone to arrange this (quote received and approval given to purchase 2 flags on scissor stands)  
Female only Trial day for the club promote at event to see if we can get numbers
2. Working Bee discussion (Games Master)  
Possibility of changing working bees (trial period of 6 months) to Saturday's to free up Sundays for Game Days, past experience is there is generally only 1 day free on weekend so they choose game day over working bee
3. Container for admin and also somewhere safe/secure for hire gear 😊
  - Admin station with safe zone not being opened until registered etc – a one entrance option  
Quotes for a garden shed to use as admin hub – Luke to look at some quotations for this  
Look at closing off some of the entrance to safe zone to assist with morning admin – one way in until admin completed and then gates get opened
4. Field improvements – Hayden to come up with plan with ideas. If Grant required, then this can be discussed in a separate meeting --
  - Step 1 is sorting out the roading to meet Health and Safety standards – Quotes required
  - Step 2 is sorting out the containers/shelters for the field

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5. Hire Gear – batteries disposal and replacement, checking guns and looking at downgrading to then replace with new ones
  - Guns are being refreshed as they go along – discuss further when Gun Master is back
  - Price to be obtained for replacement batteries and bought to next meeting
  - Containers for batteries and to tidy container
6. First aid kit – need to look at this as this is expired and there is no fire extinguisher in the container.
  - Member approached Luke about the above items. Replace and refresh of the box
  - Defib at rangers office so not needed at the club
  - There should be 6 fire extinguishers in the container (just need to find them)
  - There is a working alone policy with committee being notified – when you arrive, when you leave etc
7. Purchase of more patches for members and for sale – option of different patches for committee members, senior members and also junior members
8. Agenda – thoughts on email being sent to members for anything they would like to bring up for the clubs (suggest these get sent to one person's email)
  - Great idea with this being pushed out and having added to the website for a suggestion form that will then be discussed at each committee meeting
  - Doug to be a president's email with brief outline of meeting and things coming up
9. National's Update
  - A coordination team is in the process of being put together for Nationals 2024 and Date TBC
10. Members for Vetting – there is 5 to be discussed
  - all ok and email will be sent
  - 50% of vetting must be games and not just working bees
  - Can be demoted down tag colors if you show DBAD qualities
11. Admin – thoughts on having rsvp cut off and this being transferred to excel and printed for Game Day – this would help with issues of not being able to read hand-writing???
  - this is a good idea and we will trial how this works.
  - cut off to be 24hours prior to game day so maybe look at doing this at 4pm on the Saturday
12. Airsoft trader discussion
  - would club like to sell this and the committee believe this could be worth looking at.
  - Person who is interested to make an offer and to come back for discussion at the next meeting

### ITEMS TO FOLLOW UP

- Presidents update email to the club members
- Form added to website for Club Member feedback
- More thought into automated forms for game day admin - still availability to register on the day
- Priority to be placed on making an admin area and doing container clean up - this would include cosmetic changes to the safe zone (more space etc)
- New patches purchased etc